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| <b>I. CALL MEETING TO ORDER</b>             | <b>Chair Mandal</b> called the meeting to order at 6:11 P.M.  |
| <b>II. ROLL CALL/ SEATING OF ALTERNATE</b>  | <p><b>Present:</b> Chair Mandal, Vice Chair Ciardella, Commissioner Sandhu, Mohsin, Morris, Alcorn, Chuan, Alternate Commissioner Chua-not seated</p> <p><b>Absent:</b></p> <p><b>Staff:</b> Ned Thomas, Jessica Garner, Heather Lee, Elizabeth Medina</p>                                      |
| <b>III. PLEDGE OF ALLEGIANCE</b>            | <b>Commissioner Sandhu</b> led the Pledge of Allegiance.  |
| <b>IV. CONFLICT OF INTEREST DECLARATION</b> | <p><b>City Attorney Healthier Lee</b> asked if any member of the Commission had any personal or financial conflict of interest related to any of the items on the agenda.</p> <p>There were no reported conflicts.</p>  |
| <b>V. APPROVAL OF AGENDA</b>                | <p><b>Chair Mandal</b> asked if staff or Commissioners had changes to the agenda and there were none.</p> <p><b>Motion</b> to approve the March 13, 2019 agenda as submitted.</p> <p>Motion/Second: Commissioner Sandhu/Commissioner Morris</p> <p>AYES: 7</p> <p>NOES: 0</p> <p>ABSTAIN: 0</p> |
| <b>VI. PUBLIC FORUM</b>                     | <b>Chair Mandal</b> invited members of the audience to address the commission and there were no speakers.   |
| <b>VII. APPROVAL OF MEETING MINUTES</b>     | <p><b>Chair Mandal</b> called for approval of the January 23, 2019 meeting minutes of the Planning Commission.</p> <p><b>Motion</b> to approve Planning Commission meeting minutes.</p>   |

Motion/Second: Commissioner Sandhu/Commissioner Morris

AYES: 3

NOES: 0

ABSTAIN: 4 (Mohsin, Morris, Chuan, Alcorn)

**VIII. PUBLIC HEARING** No project items.

**IX. NEW BUSINESS**

**IX-1 Tasman Corridor Complete Streets Study**

Santa Clara VTA Senior Transportation Planner, John Sighamony showed a presentation about the Tasman Corridor Complete Streets Study, shared their findings with the Planning Commissioners and collected concerns/feedback to take back to VTA.

**IX -2 Legal Requirements Under The Brown Act**

Assistant City Attorney, Heather Lee did a brief presentation covering and reviewing the Brown Act.

**IX -3 Discuss Planning Commissioner Training Needs**

Planning Director, Ned Thomas Plan shared upcoming in-house training on:

- Capital Improvement Plan
- General Plan Update and how the Planning Commission can be more involved.
- Land Use Alternatives Report
- Transit Area Specific Area (TASP)
- Urban Design
- Economic Development
- American Planning Association Spring Conference in San Francisco in April.
- California Planning Conference in Santa Barbara later in the year.

Commissioner Mohsin requested plans and design guidelines for different areas of the City (TASP, residential, mixed use, commercial, etc.).

Vice Chair Ciardella recommended PC training with Albert Zamora to discuss fire safety. Mr. Ciardella would also like for someone from the Art Commission to share how the fees collected are spent.

Commissioner Morris would like to calendar a meeting with the Arts Commission to see what are the plans for their funds to be used toward.

**X. ANNOUNCEMENTS**

**X-1 Planning Commissioners**

**Chair Mandal** welcomes newly appointed Commissioners and noted he is looking forward to working with them.

**X-2 Planning Director**

Planning Director, Ned Thomas provided departmental updates and items of interest regarding:

- Council will host annual Commission's Luncheon on Saturday, April 27th
- Affordable Housing Fees was approved by City Council on March 5th
- Capital Improvement Project budget was reviewed in a City Council Special Meeting on March 12<sup>th</sup>. A CIP presentation will be shared with Planning Commission at the end of April.
- At City Council Meeting on March 19<sup>th</sup>, there will be an initial presentation on the Development Fee Study and Organizational Review by consultant, Matrix. A PD Staffing Study will also be reviewed.
- First reading of the Accessory Dwelling Unit ordinance will take place at City Council Meeting on April 16<sup>th</sup>.

## **XI. ADJOURNMENT**

The meeting was adjourned at 8:03 PM.

**Motion** to adjourn to the next meeting.

Motion/Second: Vice Chair Ciardella/Commissioner Morris

AYES: 7

NOES: 0

*Meeting Minutes submitted by  
Planning Commission Secretary Elizabeth Medina*